



West of England Steam Engine Society Rally

Friday 14th August - Sunday 16th August 2026

Stithians Showground TR3 7DP



Trade/Charity

<u>Trade or Autojumble?</u>	<u>Name of Trader</u>
<u>Trading as</u>	
<u>Description of Goods</u> (No Catering outlets on Trade pitches including drinks of any kind)	

Choose Size & Make Payment

<u>Size of Pitch</u> – (minimum 10 feet @ £72 inc VAT)	<u>Number of Extra Feet</u> (at £4.00 per foot, inc VAT)
	<u>Total Amount Due: £</u>
<u>Name of Registered Charity</u>	<u>Registered Charity Number</u> (See over)
BACS: WESES Ltd 30-98-76 02361507 (use TRADE as your reference) Paypal wes.es.sales@gmail.com Cheque payable to WESES Ltd	

Support Vehicles and Camping

<u>Support Vehicle Passes Required?</u>	
<u>Number of Caravans</u>	<u>Number of Tents</u>

Event Contribution

To help secure the financial viability of our rally, a £10 contribution is encouraged to help with the continued rise in costs including toilets, showers, elsan points, electricity . Please use payment reference ENV. Payment details as above.

Declaration

I/We declare that during the whole period of the event my entry will be covered by a Public Liability Insurance Policy having a limit of indemnity of not less than £2,000,000 and that I will produce documentary evidence of such insurance before participating in the event. I further declare that I have completed the Risk Assessment form accompanying this entry form and that I have read and understood the instructions attached to this form. I confirm that the driver(s) of any vehicle entering the Showground holds and is not disqualified from holding a licence to drive a vehicle of the appropriate class. The Event Committee and Organisers cannot be held responsible for injury, damage or loss to persons or property, howsoever caused, during your visit to this event.

The West of England Steam Engine Society take the care of your personal data seriously. If you do not wish us to keep your personal information to send you an invite in future years please put a cross in the box ☐

<u>Print Name</u>	<u>Signed</u>
<u>Telephone</u>	<u>E-mail</u> (We would like to email forms in future years)
<u>Address</u>	

Please tick the boxes to show which days you are able to attend the event

☐ Friday

☐ Saturday

☐ Sunday



The West of England Steam Engine Rally

Hosted by the West of England Steam Engine Society Ltd

General Enquiries

Tel : 07521685499

Email weses.enquiries@gmail.com

Website www.weses.com

You are invited to submit an entry for our annual event to be held at Stithians Showground from Friday 14th August to Sunday 16th August 2026. **The closing date for entries is 12th July 2026.** We value your support for the events continued success.

Entry to the site will be refused to all vehicles not having the relevant paperwork – no exceptions will be made. No entry to the site is permitted before 10:00 hrs on Sunday 9th August 2026. All normal road laws apply to the event.

All food business operators must register food establishments with their local Environmental Health Departments. Food establishments include: market stalls selling sweets, cakes etc; all catering units: delivery vehicles and other moveable structures selling food / drinks. When attending the event please have with you the following, if applicable : SFBB booklet, Registration Certificate, Electrical Certificates and Gas Safety Certificates.

Registered Charities receive a 50% discounted rate. Please ensure that you add your Charity Registration number overleaf. This will be checked prior to acceptance.

No BB guns are to be sold on site. No leaving stalls and selling items around the site. The Event Organisers reserve the right to refuse admission. All generators require the necessary safety checks and must be environmentally friendly. We would be grateful if you could keep cardboard waste to a minimum.

Support vehicles will be allowed into the event area for the purpose of unload, setting out and reloading only. Under no circumstances will any vehicles, other than authorised vehicles and emergency vehicles, be permitted to move within the site.

Vehicles arriving after 10.00am on Show days will not be permitted entry and will be directed to park in the Public Car Park until 5pm.

There will be no reduction in price for anyone not wishing to attend all 3 days. Priority will be given to those paying in advance, with submission of entry form.

If accepted, you will receive your confirmation paperwork 2 – 4 weeks prior to the event.

Please include a photocopy of appropriate insurance certificate(s) with your entry form.

Please forward your completed form to the section secretary listed below:

1- **By post along with 2 stamped and self-addressed envelopes**

OR

2- **By email and your passes will be sent by email.**

Passes will only be sent by email or SAE.

DUE TO POSTAGE COSTS THERE WILL BE NO EXCEPTIONS.

Address : Ann Palmer
15 Colinsey Road
Penzance
TR18 3NZ

Tel : 07989 043 995

Email : annandmikes@aol.co.uk



West of England Steam Engine Society Rally Fire Risk Assessment Traders & Market Stalls



Name of Unit/Stall

Contact No on Site

Which Local Authority
are you registered with?

**In order to comply with relevant Fire Safety Legislation you MUST
complete a Fire Risk Assessment of your stall or unit.**

The Risk Assessment needs to identify the Fire Hazards and persons at risk.

You must endeavour to remove or reduce these risks and protect people from fire.

Failure to comply with this requirement will result in you being removed from the site.

You must be able to answer YES to the following questions.

**The signed and completed form must be available for inspection by the
Fire & Rescue Service/Event Organiser/Council Officer at all times.**

You must undertake a Fire Risk Assessment for your unit, which must be suitable for the circumstances. You do not need to use this form and may use another method if you wish, however this form is considered to be suitable for most standard market stalls & units

1. Are adequate exits provided for the number of persons within the unit or stall
(Are your staff and customers able to evacuate easily if the normal exit is blocked?)
2. Where necessary, are there sufficient directional signs indicating the appropriate escape route and do they comply with current regulations?
3. Are the exits maintained available, unobstructed and unlocked at all times the premises are in use?
4. If the normal lighting failed would the occupants be able to make a safe exit?
(Consider back up lighting such as torches)
5. Do you have an adequate number of fire extinguishers/fire blankets available in prominent positions and easily available for use?
6. Has the fire-fighting equipment been tested within the last 12 months?
Note: Certificates of Compliance will normally be required
7. Have your staff been instructed on how to operate the fire-fighting equipment provided?
8. Have your staff been made aware of what to do should an incident occur, how to raise the alarm, evacuate the unit and exit locations?
9. Have you identified combustible materials that could promote fire spread beyond the point of ignition such as paper/cardboard, bottled LPG etc and reduced the risk of them being involved in an incident?
10. Have you identified all ignition sources and ensured that they are kept away from all flammable materials?
11. Are the structure, roofing, walls and fittings of your stall or unit flame retardant?
Note: Certificates of Compliance will normally be required
12. If any staff sleep in the stall is there a working smoke detector and a clear exit route at night?
Note: Persons should not be allowed to sleep within a high risk area and some Authorities and events DO NOT allow any sleeping within units
13. Are you aware that you must not stock or sell certain items ie fireworks, garden flares, household candles, tea lights, BB guns etc?
14. Do you have sufficient bins for refuse as public bins are not to be used for trade waste? Is all refuse kept away from your unit?

If You Use LPG

15. Do you have an Inspection/Gas Safety Certificate for the appliance and pipe work (copy to be available for inspection) and are all hose connections made with 'crimped' fastenings?
16. Are the cylinders kept outside, secured in the upright position and out of the reach of the General Public?
17. Are appliances fixed securely on a firm non-combustible heat insulating base and surrounded by shields of similar material on three sides?
18. Are the cylinders located away from entrances, emergency exits and circulation areas?
19. Are the gas cylinders readily accessible to enable easy isolation in case of an Emergency?
20. Do you ensure that all gas supplies are isolated at the cylinder, as well as the appliance when the apparatus is not in use?
21. Do you ensure that only those cylinders in use are kept at your unit/stall? Any spares should be kept to a minimum and in line with any specific conditions for the event.
22. Is a member of staff, appropriately trained in the safe use of LPG, present in the unit/stall at all times?

If the answer to any of the above questions is 'NO' Please detail the actions you have taken to remedy the situation

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DECLARATION

Signed	
Print	
Date	

OFFICIAL USE ONLY

Checked & Accepted		Yes with Alterations		No	
Signed					
Print					
Date					

PLEASE NOTE

*THIS DOCUMENT DOES NOT PRECLUDE YOU FROM POSSIBLE PROSECUTION
OR REMOVAL FROM THE SITE BY THE EVENT ORGANISERS,
SHOULD A SUBSEQUENT INSPECTION REVEAL UNSATISFACTORY STANDARDS*